

**Dakota 911  
Board of Directors  
Meeting Minutes: February 16<sup>th</sup>, 2023**

**Members Present:** Mike Slavik – Dakota County; Mike Supina – Eagan; Nick Lien – Farmington; Jen Fox – Hastings; John Murphy – Inver Grove Heights; John Bermel – Lakeville; Joel Paper – Mendota Heights; Jeff Weisensel – Rosemount; Pat Armon – West St. Paul

**Members Absent:** John Bergman – Apple Valley, Cara Schulz – Burnsville

**Alternates Present:**

**Others Present:** Logan Martin – Executive Committee Chair; Dain Olson – Dakota 911 Legal Counsel; Heidi Hieserich, Brent Anderson, Jen Hildebrandt – Dakota 911

**1. Call to Order**

Recognizing a quorum Chair Weisensel (Rosemount) called the meeting to order at 8:01am.

**2. Pledge of Allegiance**

**3. Roll Call**

Seeing new faces around the table, Chair Weisensel (Rosemount) requested introductions prior to roll call.

	Apple Valley	John Bergman		Clint Hooppaw
	Burnsville	Cara Schulz		Dan Gustafson
X	Dakota County	Mike Slavik		MaryLiz Holberg
X	Eagan	Mike Supina		Gary Hansen
X	Farmington	Nick Lien		Steve Wilson
X	Hastings	Jen Fox		Mary Fasbender
X	Inver Grove Heights	John Murphy		
X	Lakeville	John Bermel		Dan Wolter
X	Mendota Heights	Joel Paper		Stephanie Levine
X	Rosemount	Jeff Weisensel		Paul Theisen
	South St. Paul	Lori Hansen		Todd Podgorski
x	West St. Paul	Pat Armon		Julie Eastman

**4. Approve Agenda**

**Discussion:**

None

**Action:** Motion by Weisensel (Rosemount) to approve the agenda. Second by Armon (West St. Paul) . Motion passed.

**CONSENT AGENDA**

**5. Consent Agenda – Board of Directors Chair**

- a. Approve Minutes from the January 6<sup>th</sup>, 2023 special meeting
- b. Adopt and Ratify October, November, December 2022 Paid Claims
- c. Receive Contracts and Agreements executed between October 26<sup>th</sup>, 2022 and January 25<sup>th</sup>, 2023.
- d. LOGIS Board Appointment
- e. Appoint Dakota 911 Data Practices Responsible Authority
- f. Receive 2023 Budget Calendar

**Discussion:**

None

**Action:** Motion by Slavik (Dakota County) to approve the consent agenda as presented. Second by Bermel (Lakeville).

	Apple Valley
	Burnsville
Aye	Dakota County
Aye	Eagan
Aye	Farmington
Aye	Hastings
Aye	Inver Grove Heights
Aye	Lakeville
Aye	Mendota Heights
Aye	Rosemount
	South St. Paul
Aye	West St. Paul

Motion passed.

**REGULAR AGENDA**

**Action Items**

None

**Information Updates/Discussion Items**

**6. Executive Director Report**

**Discussion:**

Monthly Statistics – Hieserich (Dakota 911) referred to the statistical memo that Dakota 911 sends out to a broad base of stakeholders monthly, reporting Dakota 911 experience the previous month. Hieserich noted that the memo dated February 14<sup>th</sup>, reflecting January 2023 experience, included a couple of modifications that she wanted to bring to the groups attention. Hieserich reported that members would now see total

CAD (Computer Aided Dispatch) experience in addition to billable CAD experience. Hieserich noted that the total experience was a better reflection of Dakota 911's activity. Hieserich added that members would also see a few other minor modifications to formatting and graphs.

Encryption Update – Hieserich (Dakota 911) acknowledged that conversations continued at the operational level regarding encryption of law enforcement radio mains. Hieserich recapped that currently, all first responders were connected to the 800 MHz radio system, allowing for improved interoperability among the law enforcement and fire/EMS disciplines. Hieserich noted that there was an effort currently underway with a target date of September 2023, to encrypt the law enforcement main channels. Hieserich continued, stating that once law enforcement encrypts their communications fire may lose the ability to monitor law communications. This is because law enforcement communication often contains criminal justice information and the FBI prohibits non-law enforcement agency access to radio communications involving criminal justice information. Hieserich advised that Dakota 911 was working with member law enforcement agencies in an effort to address and resolve this interoperability concern.

Supina (Eagan) referred to the FBI control and inquired if this was a nation-wide issue. Anderson (Dakota 911) clarified that in response to FBI requirements to protect the sensitive data on the radio channel mains, law enforcement was working toward encryption. However, BCA (Bureau of Criminal Apprehension), a division of the MN Department of Public Safety, is now stating that fire departments are not law enforcement and should not have access to the information on member law enforcement radio channel mains. Anderson acknowledged that the FBI security policy had been in place since 1998, but the BCA is just now starting to enforce the policy. Anderson stated that there are some consortium member agencies where their fire/EMS departments do not have access to law enforcement radio channel information, but others who have full access. Supina (Eagan) noted that it seemed as though if the direction was coming from a higher level, the solution should also come from a higher level. Anderson (Dakota 911) acknowledged, stating that currently the BCA was standing behind their enforcement of the FBI security policy that states non-law enforcement agencies are not allowed to have access to the information. Anderson commented that it was not yet clear what that enforcement looked like, but it could include revocation of access to criminal justice information which would cripple Dakota 911. Hieserich (Dakota 911) advised members that Dakota 911 was working with the public safety partners to identify a solution that would satisfy FBI requirements and work for all members of the consortium.

Cyber Security – Hieserich (Dakota 911) informed members that in November 2022 Dakota 911 had taken advantage of an opportunity offered to Public Safety Answering Points (PSAPs) state-wide by the Emergency Communication Network (ECN) to

undergo a cyber security assessment. Hieserich stressed the importance of cyber security as organizations migrate to NextGen 911 where systems and networks are interconnected.

Hieserich recapped the experience stating that the assessment did not involve a scan of Dakota 911 systems, it was more of a vulnerability assessment questionnaire that provided findings and recommendations. Hieserich advised members that the risks identified were very common amongst Emergency Communications Centers (ECCs) and included risks with system hardening, administrative controls, incident response and risk management policy gaps, and the need for proactive vulnerability management tools/processes. Hieserich continued stating that staff was currently evaluating findings and recommendations and developing a plan for remediation.

Armon (West St. Paul) asked if the assessment was extended to other public and private systems. Hieserich (Dakota 911) clarified that it was all focused on Dakota 911

Board Member Welcome – Hieserich (Dakota 911) informed members that she would be reaching out to new members in the near future with a welcome packet and an invitation to tour the facility and sit down with her to visit about the Dakota 911 organization and the services provided. Weisensel (Rosemount) added that any member who wanted to stick around for a quick facility tour after the meeting was welcome to do that.

**Action:** No action. Report only.

## **OTHER BUSINESS**

Slavik (Dakota County) informed members that the County Board was meeting with smaller cities and townships in the rural part of Dakota County to discuss costs associated with adding additional deputies in these patrol areas. Slavik continued that there were a number of possible solutions being discussed, including these smaller cities paying direct for their Dakota 911 fees. Slavik reiterated that the conversation was very preliminary but that he knew it had been mentioned at the Executive Committee meeting so he wanted to make the Board of Directors aware also. Weisensel (Rosemount) noted that one of the rural areas, Empire, had recently become a City. Slavik (Dakota County) acknowledged and stated that one deputy had been added for that area and Empire would continue to work toward full coverage through either a contract with Dakota County Sheriff's Office or a neighboring city. Armon (West St. Paul) asked what the population of Empire was. Slavik (Dakota County) responded stating he had heard it was between 3,200 and 3,700 and was looking at potential growth over the next 7 years that would increase that number to over 5,000. Slavik added that Commissioner Droste was currently representing Empire.

## **ADJOURN**

**Action:** Motion by Armon (West St. Paul) to adjourn. Second by Supina (Eagan).  
Motion passed. Meeting adjourned at 8:24am.

**Next Regular Meeting:**  
**May 18<sup>th</sup>, 2023**  
**8:00am**  
**Dakota 911 Training Room**  
**2860 160<sup>th</sup> Street W, Rosemount, MN 55068**

  
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Jeffery D. Weisensel, Board of Directors Chair

5.18.23  
05/18/2023

  
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Heidi Hieserich, Executive Director

5-18-23  
05/18/2023