

Dakota Communications Center

2023 ADOPTED BUDGET





To: Board of Directors

The 2023 Dakota Communications Center budget reflects the Board of Directors' desire to provide high quality service to the citizens and first responders while continuing to be fiscally responsible. Overall, the budget reflects a 1.1% increase over the 2022 adopted budget. The budget includes a 3% cost of living increase as negotiated by the unions and the addition of one FTE to the Public Safety Telecommunicator (dispatcher) ranks. The small expenditure increase is made possible by the elimination of lease payments in 2023.

Member Fees: The budget as presented assumes approval of the revised Dakota 911 joint powers agreement by all members. In addition to changing the name of the Dakota Communications Center to Dakota 911, the revised joint powers agreement increases the Dakota County share of fixed costs of the 911 center. The fixed cost arrangement starts in 2022 with 16.667% taken on by the County. This increases to 33.333% for this budget and 50% in 2024.

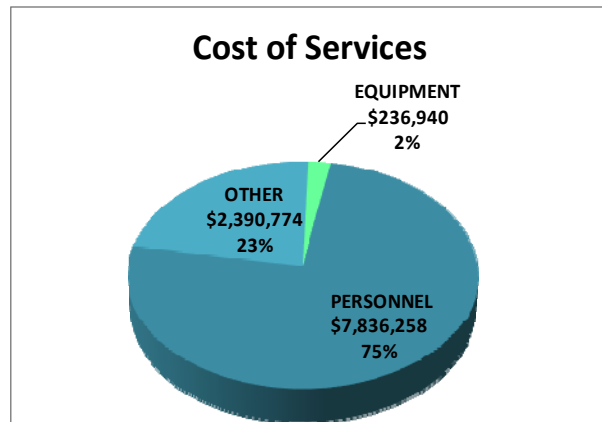
The 2020 and 2021 unreserved fund balance exceeded the 14% upper limit of the DCC fund balance policy. This will result in a rebate of \$1,100,000 for the two years. FEMA and State grants, as well as difficulties in staffing during the pandemic resulted in the large fund balance.

Like the past two years, the 2023 Capital budget will see no contributions from the membership.

Major Initiatives: 2023 will see the upgrade of our Motorola premise-based Vesta 911 system to their cloud-based system. The Vesta system was scheduled to be replaced in 2021 at a cost of \$500,000; however, the project was delayed allowing cloud-based systems to mature. Moving to a cloud-based system alleviates the large up-front costs associated with premise-based systems but also results in larger monthly maintenance costs. The total cost of ownership will be a reduction as compared to a premise-based system. The 911 system upgrade gives us the opportunity to move to a more robust phone system for the non-emergency lines at the DCC. To avoid conflicting with the 911 system replacement, the non-emergency lines will be transitioned to a new system in 2022 if the Board approves an amendment to the 2022 budget. The 2023 budget as submitted reflects the addition of \$8,500 for implementation and a half year of maintenance. It also adds \$8,600 in the 2022 capital budget for phones and headsets needed to make this transition.

As mentioned earlier, the addition of one FTE Public Safety Telecommunicator will put our staffing for that position at 54 Public Safety Telecommunicators. This is the same staffing that was allowed in 2011 with the addition of two over comp positions.

Cost of Service: The primary 2023 DCC expenses are personnel (75%), operating costs (23%) and long-term equipment acquisitions and replacements (2%).



The DCC staffing levels will reflect the addition of one Public Safety Telecommunicator position in 2023 in an effort to keep up with increasing call loads. The most significant factor affecting near-term cost adjustments are those related to wages and benefits.

Acknowledgements: I would like to thank Executive Committee Chair Logan Martin, Dan Wietecha and Kris Wilson for their thoughtful review of the preliminary budget. Jerilyn Erickson and David Lang from the City of Lakeville who serve as the DCC fiscal agent continue to do an outstanding job of compiling the budget and crunching the numbers. This year has seen added complexity for them as a result of the changes in funding. Thank you to the Board of Directors and Executive Committee for their continued support of the mission of the DCC.

Recommendation: The DCC staff recommends approval of the budget as provided herein.

itted,
Thomas Folie
Executive Director

BUDGET OVERVIEW

The budget is organized into separate funds in order to properly account for organizational business activities and long-term capital replacement in addition to serving as a financial report to demonstrate that membership fees are being effectively managed. The funds are as follows:

- **General Fund.** The General Fund accounts for the overall operations of the DCC.
- **Capital Projects Fund.** The Capital Projects Fund accounts for expenditures related to equipment acquisitions and replacements.

A consolidated statement of revenues, expenditures and changes in fund balance for the coming year is as follows:

Adopted 2023 Budget Statement of Revenues, Expenditures and Changes in Fund Balance

	General Fund	Capital Projects Fund	Total
Revenues			
Member fees	\$ 9,013,697	\$ -	\$ 9,013,697
Other	1,254,367	23,100	1,277,467
Total revenues	10,268,064	23,100	10,291,164
Expenditures			
Personnel	7,836,258	-	7,836,258
Commodities	23,431	-	23,431
Contractual	2,367,343	-	2,367,343
Capital outlay	-	236,940	236,940
Total expenditures	10,227,032	236,940	10,463,972
Net changes	41,032	(213,840)	(172,808)
Beginning fund balance	1,667,156	1,438,453	3,105,609
Fund balance - non-spendable and assigned	(573,518)	-	(573,518)
Fund balance - unassigned	\$ 1,134,670	\$ 1,224,613	\$ 2,359,283

Fund balance as % of expenditures **11.1%**

General Fund

Approved member fees will increase 3.5 percent over 2022. The monthly Enhanced 911 grant increased from \$48,475 to \$99,160 due to the new allocation formula and the 2020 Federal census results. Personnel costs are projected to increase \$415,930 compared to the 2022 adopted budget. Contractual expenses are projected to decrease due to the final facility rent payment to Dakota County in August 2022. The 2023 Adopted Budget is \$10,227,032 which is a \$111,543 increase when compared to the 2022 Adopted Budget.

	Adopted 2022	Adopted 2023	Increase (decrease)
Revenues			
Member fees	\$ 8,708,886	\$ 9,013,697	\$ 304,811
Other	899,827	1,254,367	354,540
Total revenues	<u>9,608,713</u>	<u>10,268,064</u>	<u>659,351</u>
Expenditures			
Personnel	7,420,328	7,836,258	415,930
Commodities	21,937	23,431	1,494
Contractual	<u>2,673,224</u>	<u>2,367,343</u>	<u>(305,881)</u>
Total expenditures	<u>10,115,489</u>	<u>10,227,032</u>	<u>111,543</u>
Net changes	<u>\$ (506,776)</u>	<u>\$ 41,032</u>	<u>\$ 547,808</u>

Revenues

Membership fees provide the majority (88%) of the resources for financing operations. Other General Fund revenues are comprised of State aid (911 fees), MTNS partnership revenues, LMCIT rebates and interest revenues. 911 fee revenues provided by State of Minnesota increased 105 percent due to changes in the allocation formula and changes from the 2020 Federal census. Interest rates, MTNS partnership revenues and LMCIT rebates are anticipated to remain stable.

Expenditures

Personnel. The DCC Board has authorized 66 personnel positions of which 53 are Public Safety Communicators. The approved budget anticipates an additional Public Safety Communicator position. The approved budget also takes into consideration step increases based on current union contracts and non-union personnel policies. The collective bargaining contracts expire December 31, 2023.

Non-personnel costs. Non-personnel expenses (\$2.4 million) are comprised of equipment and building maintenance, utilities, technology support and other related costs. 2022 is the last year of the facility lease payments. Non-personnel costs are projected to decrease by \$304,000 when compared to the adopted 2022 budget.

Fund Balance

The Dakota Communications Center Fund Balance policy states: ***“The Dakota Communications Center will endeavor to maintain an unassigned fund balance equivalent to 8.3% - 14.0% of total annual operating expenses to provide adequate working capital for operations and reserves for unanticipated events in order to avoid short term borrowing.”***

The ending fund balance exceeded the policy’s maximum by \$600,000 in 2020 and an additional \$500,000 in 2021. The previous fund balance rebate from fiscal year 2019 was not rebated until 2021 per Board recommendation. The current excess fund balance will be rebated in 2022 based on the member fee percentages charged in 2020 and 2021, respectively.

The General Fund 2023 Adopted Budget has an ending fund balance which is within the guidelines of the Fund Balance policy.

	2023 Adopted
Revenues	\$ 10,268,064
Expenditures	(10,227,032)
Net increase/(decrease)	41,032
Fund balance January 1	1,667,156
Fund balance - non-spendable and assigned	\$ (573,518)
Fund balance December 31	\$ 1,134,670
Fund balance as a % of expenditures	11.1%

Capital Projects Fund

The primary purpose of the Capital Projects Fund is to provide for acquisition and replacement of equipment which are financed with member fees.

The Dakota Communications Center has established a firm foundation for long-term financing of equipment acquisitions and replacements. Therefore, member fees were eliminated starting in 2021 and will remain that way into the near future.

2023 capital outlay acquisitions are as follows:

	<u>2023</u>
E911 Telephone Backbone System	\$ 107,940
Handheld Radios	45,000
Dispatch Chairs	29,000
CAD PC's and Monitors	24,000
Servers for Active Directory/Exchange	12,000
Breakroom Furniture	8,000
Lobby Furniture	6,000
Conference Room Furniture	<u>5,000</u>
Total Capital Projects Expenditures	<u>\$ 236,940</u>

Membership Fees

The 2023 membership fees (net) will be \$9,013,693 which is a 3.5 percent increase from 2022. The 2022 gross member fees were \$8,708,886 less a credit of \$1,100,000 to refund a portion of the 2020 and 2021 fund balances, resulting in net member fees of \$7,608,886. The revised 2022 member fees also account for Dakota County funding 16.667 percent of the budgeted fixed costs. The percentage of fixed costs funded by Dakota County will increase to 33.333 percent in 2023. The Detailed member fees are shown on page 14. The member fees are allocated based on the 3-year average of CAD incidents and covers the general operations. There are no fees for capital acquisitions in 2023.

2023 Member Fees

	Allocation %	TOTAL	Increase/ (decrease) *
Apple Valley	10.08%	859,224	(5,712)
Burnsville	13.63%	1,162,258	42,681
Dakota County	6.72%	1,059,723	153,277
Eagan	15.87%	1,353,229	(8,907)
Farmington	3.89%	331,657	7,241
Hastings	6.26%	534,225	51,280
Inver Grove Heights	9.63%	820,793	66,052
Lakeville	11.60%	989,048	(56,552)
Mendota Heights	3.16%	269,451	(246)
Miesville	0.04%	3,127	644
Randolph Hampton	0.06%	5,505	621
Rosemount	4.88%	416,279	18,869
South Saint Paul	7.04%	600,202	611
West Saint Paul	7.14%	608,971	34,947
Total	100.00%	\$9,013,692	\$ 304,806 *

* Increase/(decrease) is a comparison to the 2022 revised member fees before calculating the 2020 and 2021 fund balance rebates.

The member fee represents an average cost of \$27.44 per CAD incident.

Operational Forecast

Staff has incorporated a projection of operational costs for years 2023-2027 based on conservative inflationary assumptions.

Staff has also incorporated a projection of revenues, including membership fees, to fund the ongoing operational costs and maintain compliance with the Dakota Communications Center's fund balance policy.

It should be noted that there are no member fees allocated to the Capital Projects Fund through 2027.

Years 2024-2027 reflects an estimated average increase in member fees of 3.5% each year.

An additional Public Safety Communicator position will be added in 2023 in an effort to keep up with increasing call loads.

Supporting Information

The following documents provide supporting information for the 2023 approved budget:

- 1) General Fund Budget Summary (*including 2024-2027 projections*)
- 2) Authorized Staffing Plan
- 3) Capital Improvement Plan (2023-2032)
- 4) Member Allocation
- 5) 2023 Member Fees

**Dakota Communications Center
General Fund Budget**

	2020	2021	2022	2022	2023	2024	2025	2026	2027
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>
<u>Revenues</u>									
4490 JPA Member Fees	\$ 8,860,307	\$ 8,708,882	\$ 8,708,886	\$ 8,406,963	\$ 8,527,164	\$ 8,581,682	\$ 8,887,923	\$ 9,204,209	\$ 9,532,298
4490 JPA Dakota County Fixed Cost Fees	-	-	-	301,923	486,533	747,494	767,775	789,438	811,127
4490 JPA Membership Fees - REBATED	-	-	-	(1,100,000)	-	-	-	-	-
4258 Annual 911 Fees	581,696	883,598	842,961	1,189,921	1,189,921	1,189,921	1,189,921	1,189,921	1,189,921
4910 Interest on Investments	101,537	(45,701)	17,753	4,345	21,833	49,744	78,367	60,129	49,291
4280 Grants and other income	182,099	189,138	19,613	19,613	19,613	11,613	11,863	12,119	12,382
5026 LMCIT rebate	7,406	11,585	1,500	5,000	5,000	5,125	5,253	5,384	5,519
4495 MTNS Partnership Income	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
Total Revenues	<u>9,751,045</u>	<u>9,765,502</u>	<u>9,608,713</u>	<u>8,845,765</u>	<u>10,268,064</u>	<u>10,603,579</u>	<u>10,959,102</u>	<u>11,279,200</u>	<u>11,618,537</u>
<u>Expenditures</u>									
Personnel Services									
6012 Salaries - Regular	4,636,831	4,686,176	5,253,708	5,285,027	5,564,664	5,798,852	5,943,823	6,092,419	6,244,729
6015 Overtime	381,485	472,204	435,828	432,990	432,990	445,980	457,130	468,558	480,272
6041 Pera	372,218	384,908	427,667	428,769	449,742	469,255	480,986	493,011	505,336
6044 Fica	366,017	379,263	436,221	437,428	458,821	478,723	490,691	502,958	515,532
6051 Hospitalization Insurance	689,604	742,091	771,061	796,815	824,710	962,454	986,515	1,011,178	1,036,457
6052 Life and Disability	1,797	1,484	1,954	1,890	1,990	2,050	2,101	2,154	2,208
6053 Long Term Disability	10,662	10,721	11,411	12,023	12,663	12,944	13,267	13,599	13,939
6054 Dental	32,537	33,181	32,894	35,642	38,703	40,033	41,034	42,060	43,112
6055 Workers Compensation Insurance	36,666	47,415	49,584	47,187	51,975	56,827	58,247	59,703	61,196
6057 Unemployment	1,740	-	-	-	-	-	-	-	-
Total Personnel Services	<u>6,529,557</u>	<u>6,757,443</u>	<u>7,420,328</u>	<u>7,477,771</u>	<u>7,836,258</u>	<u>8,267,118</u>	<u>8,473,794</u>	<u>8,685,640</u>	<u>8,902,781</u>
Commodities									
6120 Operating Supplies	7,493	7,619	13,012	13,011	13,311	13,549	13,855	14,167	14,487
6140 Clothing	2,514	3,698	3,000	4,000	4,120	4,202	4,286	4,372	4,459
6180 Computer Supplies	8,365	4,909	5,925	5,925	6,000	6,120	6,242	6,367	6,494
Total Commodities	<u>18,372</u>	<u>16,226</u>	<u>21,937</u>	<u>22,936</u>	<u>23,431</u>	<u>23,871</u>	<u>24,383</u>	<u>24,906</u>	<u>25,440</u>

**Dakota Communications Center
General Fund Budget**

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>
Other Contractual									
6210 Professional Services	33,781	54,942	56,747	53,588	53,021	55,362	55,729	56,103	56,485
6211 Legal Services	18,325	15,203	23,500	19,500	23,980	20,810	24,646	21,489	25,339
6214 Fiscal Agent	71,448	72,276	136,785	136,800	140,544	137,115	133,737	136,412	139,140
6218 Bank Charges	123	105	350	350	350	357	364	371	378
6221 Audit	11,800	12,100	12,500	12,500	12,900	13,287	13,686	14,097	14,520
6234 Use of Personal Auto	329	738	2,000	2,000	2,000	2,040	2,081	2,123	2,165
6252 Print Public Information	-	-	2,220	3,100	3,100	3,162	3,225	3,289	3,355
6261 General Liability Insurance	32,310	33,433	34,392	34,906	35,958	36,677	37,411	38,160	38,924
6276 Telephone	40,452	41,008	42,408	42,558	37,605	38,357	39,125	39,907	40,706
6277 Postage	39	566	450	450	450	450	450	450	450
6280 Other Contractual	59,025	69,438	70,365	69,792	71,842	69,840	71,225	72,637	74,077
6282 Contract Equipment Maintenance	179,790	213,555	243,288	260,792	310,682	314,570	321,427	328,446	334,793
6283 Contract Building Maintenance	389,118	440,081	404,253	417,087	426,000	434,520	443,210	452,075	461,117
6288 Contract Data Processing	966,055	1,014,335	1,085,657	1,099,677	1,135,505	1,158,030	1,179,123	1,202,565	1,226,475
6289 Radio Fees	40,500	49,660	49,634	49,634	50,739	51,754	52,790	53,846	54,923
6290 Equipment Rental	4,250	4,933	5,167	5,167	5,167	4,024	4,143	4,233	4,324
6291 Building Lease	715,500	715,500	477,000	477,000	-	-	-	-	-
6311 Schools and Conferences	40,388	18,452	23,725	28,188	54,480	58,498	59,549	60,801	62,077
6312 Business Meetings & Expenses	129	482	550	550	550	350	350	350	350
6313 Dues and Subscriptions	2,088	1,821	2,233	2,397	2,470	2,519	2,569	2,620	2,673
Total Other Charges and Services	<u>2,605,450</u>	<u>2,758,628</u>	<u>2,673,224</u>	<u>2,716,036</u>	<u>2,367,343</u>	<u>2,401,722</u>	<u>2,444,840</u>	<u>2,489,974</u>	<u>2,542,272</u>
Total Expenditures	9,153,379	9,532,297	10,115,489	10,216,743	10,227,033	10,692,711	10,943,016	11,200,520	11,470,493
Net change in fund balance	597,666	233,205	(506,776)	(1,370,978)	41,032	(89,131)	16,086	78,680	148,044
Fund balance January 1	2,207,264	2,804,930	2,342,149	3,038,135	1,667,156	1,708,188	1,619,056	1,635,142	1,713,822
Fund balance - non-spendable and assigned	<u>(545,883)</u>	<u>(605,293)</u>	<u>(573,518)</u>	<u>(559,530)</u>	<u>(573,518)</u>	<u>(587,856)</u>	<u>(602,553)</u>	<u>(617,617)</u>	<u>(633,057)</u>
Unreserved fund balance - December 31	<u>\$ 2,259,047</u>	<u>\$ 2,432,842</u>	<u>\$ 1,261,855</u>	<u>\$ 1,107,626</u>	<u>\$ 1,134,670</u>	<u>\$ 1,031,200</u>	<u>\$ 1,032,589</u>	<u>\$ 1,096,205</u>	<u>\$ 1,228,809</u>
Total expenditures (Net)	9,153,379	9,532,297	10,115,489	10,216,743	10,227,033	10,692,711	10,943,016	11,200,520	11,470,493
Unreserved fund balance ratio	24.7%	25.5%	12.5%	10.8%	11.1%	9.6%	9.4%	9.8%	10.7%
Fund Balance Expected Per Policy (1/12th of the annual expenditures)				851,395	852,253	891,059	911,918	933,377	955,874
Over/(Short) of minimum 8.3%				256,231	282,417	140,141	120,671	162,829	272,935
Over/(Short) of maximum 14%				(322,718)	(297,115)	(465,779)	(499,433)	(471,867)	(377,060)

**Dakota Communications Center
General Fund Budget**

	<u>2020</u> <u>Actual</u>	<u>2021</u> <u>Actual</u>	<u>2022</u> <u>Adopted</u>	<u>2022</u> <u>Estimate</u>	<u>2023</u> <u>Estimate</u>	<u>2024</u> <u>Estimate</u>	<u>2025</u> <u>Estimate</u>	<u>2026</u> <u>Estimate</u>	<u>2027</u> <u>Estimate</u>
SUMMARY:									
Personnel	\$ 6,529,557	\$ 6,757,443	\$ 7,420,328	\$ 7,477,771	\$ 7,836,258	\$ 8,267,118	\$ 8,473,794	\$ 8,685,640	\$ 8,902,781
Change from prior year	92,495	227,886	1,288,611	1,040,709	358,487	430,859	206,676	211,846	217,141
Percentage Change from prior year	1.4%	3.5%	19.1%	15.4%	4.8%	5.5%	2.5%	2.5%	2.5%
Commodities	18,372	16,226	21,937	22,936	23,431	23,871	24,383	24,906	25,440
Change from prior year	94	(2,146)	6,611	4,658	495	440	512	524	534
Percentage Change from prior year	0.5%	-11.7%	40.7%	28.7%	2.2%	1.9%	2.1%	2.1%	2.1%
Other Contractual	2,605,450	2,758,628	2,673,224	2,716,036	2,367,343	2,401,722	2,444,840	2,489,974	2,542,272
Change from prior year	14,733	153,178	140,851	125,319	(348,693)	34,379	43,118	45,134	52,298
Percentage Change from prior year	0.6%	5.9%	5.1%	4.5%	-12.8%	1.5%	1.8%	1.8%	2.1%
Total Expenditures	9,153,379	9,532,297	10,115,489	10,216,743	10,227,033	10,692,711	10,943,016	11,200,520	11,470,493
Change from prior year	107,322	378,918	1,436,073	1,170,686	10,290	465,678	250,306	257,504	269,973
Percentage Change from prior year	1.2%	4.1%	15.1%	12.3%	0.1%	4.6%	2.3%	2.4%	2.4%

Dakota Communication Center
Authorized Staffing Plan
 Full time equivalents

<u>Position Titles</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
<u>Operations</u>						
Public Safety Telecommunicators	53.0	53.0	54.0	54.0	54.0	54.0
Shift Supervisors (incl Training/Cad Sup.)	<u>8.0</u>	<u>8.0</u>	<u>8.0</u>	<u>8.0</u>	<u>8.0</u>	<u>8.0</u>
Total operations	<u>61.0</u>	<u>61.0</u>	<u>62.0</u>	<u>62.0</u>	<u>62.0</u>	<u>62.0</u>
<u>Admin & Technical Support</u>						
Operations Director	1.0	1.0	1.0	1.0	1.0	1.0
Executive Director	1.0	1.0	1.0	1.0	1.0	1.0
HR Coordinator/Executive Assistant	1.0	1.0	1.0	1.0	1.0	1.0
Technical Support	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>
Total administrative and technical	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>
Total staffing (f.t.e.)	<u>66.0</u>	<u>66.0</u>	<u>67.0</u>	<u>67.0</u>	<u>67.0</u>	<u>67.0</u>

Capital Improvement Plan

Possibly subscription based applications in future

Ten Year Plan	Actual 2019	Actual 2020	Actual 2021	2022 Adopted	2022 Estimate	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate	2027 Estimate	2028 Estimate	2029 Estimate	2030 Estimate	2031 Estimate	2032 Estimate
Revenues															
Member assessment	394,700	394,704	-	-	-	-	-	-	-	-	-	-	-	-	-
Member reductions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sale of Assets	4,200	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Scott County Logger Upfront Cost	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Debt	-	-	-	-	-	-	-	-	1,900,000	3,000,000	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
IES Maintenance Payback (From Gen Fund)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest on Investments	32,208	26,666	16,174	31,100	25,300	23,100	17,600	13,800	13,500	10,200	(2,600)	(16,700)	(25,000)	(32,700)	(40,300)
Total revenues	431,108	421,370	16,174	31,100	25,300	23,100	17,600	13,800	1,913,500	3,010,200	(2,600)	(16,700)	(25,000)	(32,700)	(40,300)
Expenditures															
CAD Equipment:															
CAD Replacement -LOGIS	-	-	-	-	-	-	-	-	-	3,000,000	-	-	-	-	-
CAD Replacement - LOGIS (refund)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CAD PC's and Monitors	18,183	19,486	21,861	24,000	24,000	24,000	24,000	24,000	24,000	24,000	25,000	25,000	25,000	25,000	25,000
Video Display Panels	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CAD Backup Laptops (12)	15,828	-	-	-	-	-	24,000	-	-	-	-	24,000	-	-	-
CAD Integration to TriTech	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Dispatching:															
23 Dispatch Radio Consoles	-	-	-	-	-	-	-	-	1,897,650	-	-	-	-	-	-
Logging telephone/Radio recorder	-	-	-	-	-	-	342,000	-	-	-	350,000	-	-	-	-
Fire Alerting Control System	7,460	-	-	-	-	-	-	-	-	-	-	-	-	-	-
23 Dispatch Work Stations	-	-	-	-	-	-	-	-	-	-	325,000	-	-	-	-
Dispatch Chairs	-	-	-	-	-	29,000	-	-	-	-	-	-	-	-	-
Touch Screen Monitors 23	-	-	-	24,000	24,000	-	-	-	-	24,000	-	-	-	-	-
Dispatch Desktop Radios (2)	-	-	-	-	-	-	-	-	-	9,000	-	-	-	-	-
Emergency Fire Dispatching	54,400	109,600	-	-	-	-	-	-	-	-	-	-	-	-	-
Data Display Wall	-	28,598	83,444	-	-	-	-	-	-	125,000	-	-	-	-	-
Telephone Systems:															
E911 Telephone Backbone system	-	-	-	-	-	107,940	-	-	-	-	-	-	-	-	-
Text-to-911	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Abandonment Device Switch (Centurylink)	13,800	-	-	-	-	-	-	-	-	-	-	-	-	-	-
IPT Telephone Handsets (13), Conference Phones (3)	-	-	-	-	8,600	-	-	-	-	-	-	-	8,600	-	-
Antenna/Radios:															
Radios - handheld-desktop control	-	-	-	-	-	45,000	-	-	-	-	-	-	-	-	-
RAD	-	-	-	-	-	-	-	-	-	-	-	10,000	-	-	-
Antenna Replacements	7,172	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Antenna Upgrades	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
VHF Welch Site	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fire paging - Eagan	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Information Technology:															
Cisco 3750 series switch (3)	26,087	-	-	-	-	-	20,000	-	-	-	-	21,000	-	-	-
Cisco ASA 5520 (2) Firewall	625	-	-	-	-	-	12,000	-	-	-	-	12,900	-	-	-
WiFi Devices and Controller	781	-	-	-	-	-	3,000	-	-	-	-	3,100	-	-	-
Exchange & File Servers	10,435	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fiber expansion	-	3,602	-	-	-	-	-	-	-	-	-	-	-	-	-
Servers for Active Directory & Exchange	-	-	-	-	-	12,000	-	-	-	11,000	-	-	-	-	-
NEW - Scanner for Laserfiche	-	-	2,650	-	-	-	-	-	-	-	-	-	-	-	-
Administrative:															
Supervisory Office Desktop PCs (5)	4,080	4,183	-	6,000	6,000	-	2,000	6,000	-	2,000	6,000	-	-	-	-
Tech support Laptop PCs (2)	-	-	5,472	-	-	-	4,000	-	-	4,000	-	-	-	-	-
Admin Area Laptop/PCs (3)	-	-	3,600	-	-	-	7,500	-	-	7,500	-	-	-	-	-
Admin Area Phones	836	-	-	-	-	-	-	-	-	-	-	20,000	-	-	-
Building Furniture/Other:															
Training Room Tables (20 & Chairs (40)	-	-	-	-	-	-	-	-	-	25,000	-	-	-	-	-

Capital Improvement Plan

Possibly subscription based applications in future

Ten Year Plan

<u>Item</u>	<u>Actual 2019</u>	<u>Actual 2020</u>	<u>Actual 2021</u>	<u>2022 Adopted</u>	<u>2022 Estimate</u>	<u>2023 Estimate</u>	<u>2024 Estimate</u>	<u>2025 Estimate</u>	<u>2026 Estimate</u>	<u>2027 Estimate</u>	<u>2028 Estimate</u>	<u>2029 Estimate</u>	<u>2030 Estimate</u>	<u>2031 Estimate</u>	<u>2032 Estimate</u>
Training Room Chairs (40)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Exercise Equipment	2,500	-	-	3,000	3,000	-	-	3,000	-	-	-	3,000	-	-	-
Training room projector-ceiling mount	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Breakroom Furniture - New (4 tables/16 chrs)	-	-	-	-	-	8,000	-	-	-	-	-	-	-	-	-
Office Furniture	-	20,315	-	-	-	-	-	-	-	-	-	-	-	-	-
Lobby Furniture - (4 chairs)	-	-	-	-	-	6,000	-	-	-	-	-	-	-	-	-
Conference tables, Glass Covers & Chairs	-	-	4,316	-	-	5,000	-	-	-	-	-	-	-	-	-
Workstations	381,153	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Debt Repayment	-	-	-	-	-	-	-	-	-	153,000	392,100	388,600	382,900	379,100	375,100
Total expenditures	543,340	165,469	141,658	57,000	65,600	236,940	438,500	33,000	1,921,650	3,384,500	1,098,100	507,600	416,500	404,100	400,100
Net increase or (decrease)	(112,232)	255,901	(125,484)	(25,900)	(40,300)	(213,840)	(420,900)	(19,200)	(8,150)	(374,300)	(1,100,700)	(524,300)	(441,500)	(436,800)	(440,400)
Fund Balance, January 1	1,460,568	1,348,336	1,604,237	1,478,993	1,478,753	1,438,453	1,224,613	803,713	784,513	776,363	402,063	(698,637)	(1,222,937)	(1,664,437)	(2,101,237)
Fund Balance December 31	1,348,336	1,604,237	1,478,753	1,453,093	1,438,453	1,224,613	803,713	784,513	776,363	402,063	(698,637)	(1,222,937)	(1,664,437)	(2,101,237)	(2,541,637)

Allocation of Member Fees

CAD Events							
Member	2019		2020		2021		2023
	Total	%	Total	%	Total	%	Allocation
Apple Valley	36,083	10.45%	29,097	9.59%	30,904	10.18%	10.08%
Burnsville	43,877	12.71%	42,342	13.96%	43,154	14.22%	13.63%
Dakota County	25,598	7.42%	19,641	6.48%	19,043	6.27%	6.72%
Eagan	58,615	16.98%	47,453	15.65%	45,473	14.98%	15.87%
Farmington	12,710	3.68%	13,462	4.44%	10,767	3.55%	3.89%
Hastings	19,186	5.56%	19,406	6.40%	20,755	6.84%	6.26%
Inver Grove Hts	28,664	8.30%	29,229	9.64%	33,191	10.94%	9.63%
Lakeville	46,132	13.36%	33,418	11.02%	31,607	10.41%	11.60%
Mendota Hts	10,679	3.09%	10,156	3.35%	9,219	3.04%	3.16%
Miesville	84	0.02%	108	0.04%	152	0.05%	0.04%
Randolph Hampton	185	0.05%	211	0.07%	214	0.07%	0.06%
Rosemount	16,186	4.69%	14,737	4.86%	15,471	5.10%	4.88%
South St. Paul	24,138	6.99%	22,021	7.26%	20,829	6.86%	7.04%
West St. Paul	23,074	6.68%	21,977	7.25%	22,745	7.49%	7.14%
Total	345,211	100.0%	303,258	100.0%	303,524	100.0%	100.0%
Percent Change in CAD Events			-12.2%		0.1%		

Formula: $(+ \text{Year 1 CAD \%} + \text{Year 2 CAD \%} + \text{Year 3 CAD \%}) \div 3 = \text{Member allocation}$

Member	Allocation			% change
	2021	2022	2023	
Apple Valley	10.84%	10.29%	10.08%	-0.21%
Burnsville	13.41%	13.32%	13.63%	0.31%
Dakota County	7.50%	7.19%	6.72%	-0.47%
Eagan	16.14%	16.20%	15.87%	-0.33%
Farmington	3.45%	3.86%	3.89%	0.03%
Hastings	5.55%	5.74%	6.26%	0.52%
Inver Grove Hts	8.85%	8.98%	9.63%	0.65%
Lakeville	12.72%	12.44%	11.60%	-0.84%
Mendota Hts	2.97%	3.21%	3.16%	-0.05%
Miesville	0.03%	0.03%	0.04%	0.01%
Randolph Hampton	0.05%	0.06%	0.06%	0.01%
Rosemount	4.60%	4.73%	4.88%	0.15%
South St. Paul	7.19%	7.13%	7.04%	-0.09%
West St. Paul	6.69%	6.83%	7.14%	0.31%
Total	100.0%	100.0%	100.0%	0.0%

Dakota Communications Center Member Fees

2022 Member Fees (Adopted)

	<u>%</u>	<u>Adopted General Fund</u>	<u>Capital Projects Fund</u>	<u>TOTAL</u>
Apple Valley	10.29%	895,998		895,998
Burnsville	13.32%	1,159,785		1,159,785
Dakota County	7.19%	626,234		626,234
Eagan	16.20%	1,411,055		1,411,055
Farmington	3.86%	336,067		336,067
Hastings	5.74%	500,289		500,289
Inver Grove Heights	8.98%	781,846		781,846
Lakeville	12.44%	1,083,152		1,083,152
Mendota Heights	3.21%	279,383		279,383
Miesville	0.03%	2,572		2,572
Randolph Hampton	0.06%	5,059		5,059
Rosemount	4.73%	411,682		411,682
South Saint Paul	7.13%	621,124		621,124
West Saint Paul	6.83%	594,640	-	594,640
	<u>100.00%</u>	<u>\$ 8,708,886</u>	<u>\$ -</u>	<u>\$ 8,708,886</u>
		2.5%	0.0%	

2022 Member Fees (Revised)

	<u>%</u>	16.667% County		<u>TOTAL</u>	<u>Increase/ (decrease)</u>	<u>Percentage Change</u>	<u>Adopted Member Contribution</u>	<u>Increase/ Decrease</u>	<u>2020 Allocation Percentage</u>	<u>2020 Fund Balance Refund</u>	<u>2021 Allocation Percentage</u>	<u>2021 Fund Balance Refund</u>	<u>2022 Net Contribution</u>	<u>Change From Adopted</u>
		<u>Members Contribution</u>	<u>Contribution Fixed Costs</u>											
Apple Valley	10.29%	864,936		864,936	(31,062)	-3.47%	895,998	(31,062)	11.17%	(67,014)	10.84%	(54,206)	743,716	(152,282)
Burnsville	13.32%	1,119,577		1,119,577	(40,208)	-3.47%	1,159,785	(40,208)	13.93%	(83,600)	13.41%	(67,047)	968,930	(190,855)
Dakota County	7.19%	604,523	301,923	906,446	280,212	44.75%	626,234	280,212	7.52%	(45,125)	7.50%	(37,513)	823,807	197,573
Eagan	16.20%	1,362,136		1,362,136	(48,919)	-3.47%	1,411,055	(48,919)	15.71%	(94,267)	16.14%	(80,718)	1,187,151	(223,904)
Farmington	3.86%	324,416		324,416	(11,651)	-3.47%	336,067	(11,651)	3.29%	(19,742)	3.45%	(17,245)	287,429	(48,638)
Hastings	5.74%	482,945		482,945	(17,344)	-3.47%	500,289	(17,344)	5.65%	(33,893)	5.55%	(27,756)	421,297	(78,992)
Inver Grove Heights	8.98%	754,741		754,741	(27,105)	-3.47%	781,846	(27,105)	8.39%	(50,341)	8.85%	(44,257)	660,143	(121,703)
Lakeville	12.44%	1,045,601		1,045,600	(37,552)	-3.47%	1,083,152	(37,552)	12.99%	(77,957)	12.72%	(63,592)	904,050	(179,102)
Mendota Heights	3.21%	269,697		269,697	(9,686)	-3.47%	279,383	(9,686)	2.71%	(16,238)	2.97%	(14,867)	238,592	(40,791)
Miesville	0.03%	2,483		2,483	(89)	-3.46%	2,572	(89)	0.03%	(167)	0.03%	(141)	2,175	(397)
Randolph Hampton	0.06%	4,884		4,884	(175)	-3.46%	5,059	(175)	0.05%	(307)	0.05%	(264)	4,313	(746)
Rosemount	4.73%	397,410		397,410	(14,272)	-3.47%	411,682	(14,272)	4.65%	(27,913)	4.60%	(23,024)	346,473	(65,209)
South Saint Paul	7.13%	599,591		599,591	(21,533)	-3.47%	621,124	(21,533)	7.13%	(42,761)	7.19%	(35,935)	520,895	(100,229)
West Saint Paul	6.83%	574,024	-	574,024	(20,616)	-3.47%	594,640	(20,616)	6.78%	(40,674)	6.69%	(33,436)	499,914	(94,726)
	<u>100.00%</u>	<u>\$ 8,406,963</u>	<u>\$ 301,923</u>	<u>\$ 8,708,886</u>	<u>\$ -</u>	<u>0.00%</u>	<u>\$ 8,708,886</u>	<u>\$ -</u>	<u>100.00%</u>	<u>\$ (600,000)</u>	<u>100.00%</u>	<u>\$ (500,000)</u>	<u>\$ 7,608,886</u>	<u>\$ (1,100,000)</u>
		-3.47%	100.00%		0.00%					-		-		

**Dakota Communications Center
Member Fees**

2023 Member Fees (Adopted)

	<u>%</u>	33.3% County		<u>TOTAL</u>	<u>Increase/ (decrease)</u>	<u>Percentage Change</u>
		<u>Members Contribution</u>	<u>Contribution Fixed Costs</u>			
Apple Valley	10.08%	859,224		859,224	(5,712)	-0.66%
Burnsville	13.63%	1,162,258		1,162,258	42,681	3.81%
Dakota County	6.72%	573,190	486,533	1,059,723	153,277	16.91%
Eagan	15.87%	1,353,229		1,353,229	(8,907)	-0.65%
Farmington	3.89%	331,657		331,657	7,241	2.23%
Hastings	6.26%	534,225		534,225	51,280	10.62%
Inver Grove Heights	9.63%	820,793		820,793	66,052	8.75%
Lakeville	11.60%	989,048		989,048	(56,552)	-5.41%
Mendota Heights	3.16%	269,451		269,451	(246)	-0.09%
Miesville	0.04%	3,127		3,127	644	25.94%
Randolph Hampton	0.06%	5,505		5,505	621	12.71%
Rosemount	4.88%	416,279		416,279	18,869	4.75%
South Saint Paul	7.04%	600,202		600,202	611	0.10%
West Saint Paul	7.14%	608,971	-	608,971	34,947	6.09%
	<u>100.00%</u>	<u>\$ 8,527,164</u>	<u>\$ 486,533</u>	<u>\$ 9,013,692</u>	<u>\$ 304,806</u>	<u>3.50%</u>
		1.43%	61.14%			3.50%